

## LICENSING SUB COMMITTEE

23 DECEMBER 2015

Present: County Councillor Parry(Chairperson)  
County Councillors Hudson and Kelloway

33 : DECLARATIONS OF INTEREST

No declarations of interest were received.

34 : SUMMARY REVIEW OF PREMISES LICENCE - 411, ST MARY STREET

CCCP/01069 – 411 (FORMERLY AQUA BAR)– SUMMARY REVIEW OF  
PREMISES LICENCE

NAME OF PREMISES: 411 (formerly Aqua Bar)

WARD: Cathays

Applicants: Sgt Justin Hardwick – Licensing Officer – South Wales Police  
John Crowther – Licensing Officer – South Wales Police

Other Persons: Mr Habeeb Adeokun, Director 411 Entertainment Ltd

### Application

At the commencement of the meeting the licensing officer advised that they had met with the license holder and an agreement had been reached that the following conditions be met:

1. The licence Holder shall submit to the Police licensing and the licensing authority a separate operating schedule for each event where an external promoter or DJ are involved at the premises. It shall be submitted in writing at least 28 days prior to the event. South Wales Police will notify the premise licence holder in writing of any conditions that should apply to the operation of the event within ten days of receiving written notification of the event. If less than 28 days notice is given in writing, any condition(s) applied by the Police shall not be challenged by the applicant / Licence holder.
2. The premise shall maintain a register when external promoters are involved, which will include, specific date of event, nature/title of the event, name and contact details of the promoter. The register must be available for immediate inspection upon request by a police employee or authorised officer of the council.
3. The designated premises supervisor or a personal licence holder shall be present at all times when the public are on the premises and licensable activities are being carried out.

4. The Designated Premises Supervisor shall maintain a duty register of all persons engaged as door and security staff. This register must include the name and SIA registration number of the person employed, time and date of duty commenced/finished with a signed acknowledgement by that person. The register must include the company employed or through whom the services of that person are engaged. The register shall be kept so that it can be readily inspected by a police employee or an authorised officer of the council.
5. Door staff must be SIA registered as required by the licensing Act 2003. The door staff provided on a ratio of 1 to 50, and employed at all times after 21:00hrs.
6. A minimum of 2 Portable CCTV recording devices, capable of storing audio as well as video data, such as a body camera or similar will be worn by SIA security staff when the premises are open to the public.
7. A search policy shall be in place, including procedures for confiscation and storage of illegal substances and random searches with the use of metal detectors at the door supervisor's discretion. When security are on duty, they will be of both sexes so as to undertake searches of males and females.
8. SIA security will remain visible outside the premises on St Mary St for 30 minutes upon closing to ensure the safe dispersal and egress of patrons away from the premises. Such security staff are to be easily identifiable to members of the public
9. An incident book is to be maintained on site, to include a record of the details of any person refused entry or ejected from the premises, including that person's name (if possible), the time of the refusal of entry / ejection and the reasons for the refusal of the entry / ejection. That book is to be produced to a police employee or an authorised officer of the council immediately upon request when the premises are open to the public , and at all other times, as soon as reasonably practicable.
10. There shall be no admission or re- admission to the premises after 02:00hrs, except for patrons using the outside smoking area.
11. Staff and management shall receive annual refresher training in relation to licensing legislation, underage sales and drug policies and shall be fully conversant with the conditions contained therein the premises licence. A record of the training shall be maintained, including the date, name
12. No drinks to be served in glass containers at ANY time within the venue. The exception to this condition is that GLASS BOTTLES are permitted within a designated VIP area.
  - (a) This designated VIP area will be sufficiently enclosed (except for the single point of entry/exit) to prevent the movement of glass bottles into the non VIP area

- (b) Patrons will not be permitted to remove glass bottles from the designated VIP area
- (c) All drinking vessels used in the designated VIP area will be polycarbonate.
- (d) SIA security staff will control the single point of entry / exit of the designated VIP area at all times when the VIP area is in operation to ensure that no glass bottles are removed from the designated VIP area.

Existing conditions will be amended as follows;

2(1) The premises will adopt the Drug Safe Scheme. The drug safe procedure will involve a dedicated log of illegal substances placed in the safe by staff. It will record details of where the substance was discovered (or from whom it was recovered) date and time as well as details of the person seizing the substance(s).

If the person making the entry in the log is different to the person seizing the substance(s) their details shall also be included in the log entry.

Any seizure made where supply is suspected or likely shall be reported immediately to the police in order to assist with prosecution of offender(s).

3(b) The numbers of patrons in the premises shall be recorded, hourly during open times, by SIA staff. Two counters will be utilised to enable this condition to be met.

It was noted that a small amendment be made to Condition 6 in order to comply with the Information Commissioner's Code of Practice.

RESOLVED; that the suspension on the license of the premises be lifted subject to the conditions being met in full.

### 35: SMALL SOCIETY LOTTERY REGISTRATIONS

RESOLVED – That the following Small Society Lottery Registrations be revoked due to non-payment of the annual fee:

1. Cardiff Masonic Hall Co. Ltd
2. St. Joseph's RFC Youth
3. Cardiff & Vale University Health Board General Purpose Charity
4. Tesco (Charity Fund)